

# MASTER PLAN STEERING COMMITTEE

## REGULAR MEETING

JUNE 15, 2010

## MINUTES

Chairperson, Paul Novak called the meeting to order at 7 PM. The following committee members were present: Co-Chairman Edmund Malkoon, James Rogers, John Panitsas, Sandra Booth, Marjorie Evans, Ken Kugler, Helene Wetherington and Chairperson Paul Novak.

It should also be noted that the following people were present: Vice Mayor Stewart Dodd, Commissioners Chris Vincent and Scott Sasser, Interim Town Manager Connie Hoffman, and Interim Assistant Town Manager Bud Bentley. Kevin Shott and Harry Belson from PBS&J were also present to present the initial designs for the FDOT AIA Project.

The Minutes of the May 18<sup>th</sup>, 2010 meeting were approved by motion from Ken Kugler and a second by Co-Chairman Edmund Malkoon.

Mr. Bud Bentley gave a brief overview of the Capital Improvement Budget. He explained that the town would probably receive \$600,000.00 less in property taxes this year based on the same millage rate that we have now. This could impede the funds necessary for the AIA Project as all funds have to be budgeted for this project. An analysis of this will be underway in the near future.

Mr. Shott and Mr. Belson gave an overview of what this project would entail. The main elements and the bulk of the money would be used for landscaping along the street with emphasis on creating more canopy impact. There would be no street lighting, no curb adjustments and stamped concrete would be used instead of pavers for cross-walks. They said they would elaborate on some of the hardscape improvements at our next meeting. It was also stated that this grant money could not be re-apportioned to another area of our town and that no modifications could be made to the travel lanes.

Two residents came and spoke in support of the project citing annexation promises and property valuation/taxation support as their main reasons.

After much discussion among the board members a motion was made by Co-Chairman Edmund Malkoon to “Move Forward” with the project. It was seconded by Sandra Booth and passed by a majority vote. It was then agreed to invite Mr. Shott and Mr. Belson back for either the July or August meeting to give us a further review of their plans. It was also suggested that we move this forward to the Town Commission and also try to get some sort of Community Creative Impact toward this project. A public meeting is identified on the project timeline.

The El Mar Project was the next topic of discussion. The board felt that this project has been thoroughly discussed in the past year and it was time to finalize our vision of what we feel should be done. Consensus of the board was as follows:

1. Keep El Mar Drive 2 lanes.
2. Utilities should be underground (poles removed).
3. Sidewalks should be widened from 4 to 6 feet.
4. Medians should be landscaped, irrigated, lighted and be made people friendly.
5. Both sides of El Mar should have canopies of trees where possible.
6. Drainage pipes to alleviate ponding should be installed.

It was generally agreed that we should use the Ocampo & Associates “El Mar Beautification Project” as a base and then proceed from there if changes to the project are necessary. It was felt that the best and most economic way of doing this project would be to complete it all at one time. If this is not possible then it should be done in 2 phases (north and south) depending upon funds available. Further “fine tuning” will be discussed at future meetings of the board with Ocampo & Associates and whomever else becomes involved with this project.

By motion made by Co-Chairman Edmund Malkoon and seconded by Ken Kugler it was decided that this would be our recommendation to the Town Commission.

Motion to adjourn at 10 pm was made by Helene Wetherington and seconded by Chair Paul Novak.

The next scheduled Regular Meeting of the MPSC will be held on July 20<sup>th</sup>, 2010 at 7PM in Jarvis Hall.